



### **Board of Trustees Meeting Minutes August 9, 2023**

**Attendees:** Attendees: Trustees Jack O'Reilly (JO), Paul Pelletier (PP), Alex Jacuch (AJ), Meghann Ways (MW), Ted Karabinas, (TK) Library Admin Coordinator Theresa Thomlinson (TT)

JO called the meeting to order @5:35

**Legal spending authority:** There was a lengthy discussion about the need to possibly consult a tax attorney to clarify any negative results from using our own EIN. Lara, the Director, has reached out to three attorneys. JO pointed out that Lara had been told by a Health Trust contact that their attorney may have the answers to any concerns. Lara has asked for written follow up to their discussion. JO moved and TK seconded to authorize spending up to \$2000 for getting written legal opinion on using our own EIN. TK then added to the motion that a list of questions be promulgated by the trustees that would be asked to an attorney that was hired and before one is hired. The amended motion was approved 5-0. JO said he would correlate any questions the trustees wanted to have asked but that they must be submitted to him by 8/16.

**Payroll:** Our liaison at the NHRS was contacted by our Director and two trustees about delaying doing our own payroll because it would result in using our own EIN. (See legal discussion above) After consulting with an NHRS attorney the liaison said it was possible but we do not want to start over being approved. JO moved and PP seconded to have the Director notify NHRS that we are delaying temporarily submitting payroll under our new EIN until trustee concerns have been addressed. Motion passed 5-0

**MOU:** The MOU that JO had sent out for review was discussed. TK passed out a reformatted proposal. The MOU will be on the next agenda with plans to have it passed. The selectmen are asking for a date when we want to meet with them on this.

**Personnel policy:** It was moved by TK and seconded by MW to have all library employees sign the personnel policy again. Motion passed 5-0

**Adjournment** At 6:28 it was moved by TK and second by AJ to adjourn. Motion passed 5-0.

Respectfully submitted  
Jack O'Reilly